

# Griselda Cortez

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Corsicana, TX 75110  
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## **Objective:**

**Bilingual** Dental Assistant with keen client relations, organization, and administrative skills. Experienced and reliable who is committed to bringing dedication, hard work, responsibility and accountability to the job. Excels at following the dentist's instructions precisely during procedures, managing clinic material, and data . Seeking an opportunity to advance within the field with a growing practice.

## **Skills:**

- Charting/ pocket charting
- Taking/ pouring impressions
- Fabricating bleaching trays
- X-rays/ Digital
- Placement of rubber dams
- Packing cord
- Ortho-oties and wire removal and placement
- Sterilization of rooms and instruments
- Fabricating temporaries
- Trimming Models
- Dentrux
- CPR certification

## **Experience:**

<b>Trisun Care Center</b> <i>Certified Nursing Assistant</i>	Sept 2014- Current	Corsicana, TX
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## **Education:**

<b>Training Academy 4 U</b> <i>Dental Assisting</i>	Feb 2018 - May 2018	Ferris, TX
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<b>Corsicana High School</b> <i>High School Diploma</i>	May 2014	Corsicana, TX
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*References available upon request*